

**Quality Enhancement Plan (QEP) Development Team  
June 25 @ 0900, Academic Affairs Conference Room**

**MINUTES**

**Those in attendance:** Mary Borg; Pam Chally; Laurel Crump; Douglas Eder; Wanda Lastrapes; Ann Noonan; Rick Roberts; Barbara Hetrick; Tom Serwatka; Shari Shuman; David Jaffee; Dan Richard; Lindsay Bryant

**Meeting** called to order at 0900

Minutes from June 18<sup>th</sup> were approved.

**Announcements**—None.

**Committee Reports--**

**Process Committee (Ann Noonan – Chair)** – None.

**Search Committee (Pam Chally – Chair)** – None.

**Research Committee (David Jaffee – Chair)** – None.

**Old Business**— None

**New Business**—

- a. New Members - The question was raised regarding Student Affairs representation on the QEP Team. The committee discussed the issue of adding/increasing representation. Further consultation with Student Government will properly vet this question.
- b. Tom Serwatka presented a working paper containing an outline of faculty incentives and development.

**Motion:** Adopt the working paper on faculty incentives and development as an introductory idea, subject to maturation. **Passed.**

- c. David Jaffee suggested that the committee consider narrowing the definition of “community” to privilege the Jacksonville geographical region even while recognizing broader concepts both geographically and philosophically. David Jaffee will prepare an amended definition for next week’s meeting.
- d. It has been the intent to include mentored student research as part of the broader philosophical definition of community-based learning. David Jaffee will prepare a definition that embraces this idea for next week’s meeting.

**Adjourned:** 10:15 am

**Next meeting:** Wednesday, July 2 @ 9:00 am, AA conference room