

INSTITUTIONAL EFFECTIVENESS TEAM

Minutes

May 1, 2006

1 p.m.

Academic Affairs Conference Room

INVITEES/ATTENDEES (IE Team):

Shawn Brayton, Pam Chally, Neal Coulter, Larry Daniel, Angela Garcia, Faith Hall, David Jaffee, Deborah Kaye, Jay Coleman, George Perkins, Tom Serwatka, Shari Shuman, Bob Smallwood (absent), Judy Solano, Lance Taylor (absent), Imeh Ebong, Shirley Hallblade, Mark Workman, and Marianne Jaffee.

AGENDA

Mark noted that the Leadership Retreat scheduled for 5/17 would be an opportunity to have a conversation about what the IE team has been discussing these past few months. The Retreat will include breakout sessions to discuss certain criteria. Facilitators for the breakout sessions will be selected from the IE team and each will deal with certain SACS criteria. Discussion will focus on the following:

Who in the University is the appropriate person to address your criteria?

Consider the complexity of you criteria – what documentation would be necessary?

What will it take to improve and move that criteria into “full compliance”?

Each group will be composed of about 10-11 individuals. There will be no feedback given at the retreat. Instead, group information will be collected by the IE team for review and implementation.

Minutes submitted by Marianne Jaffee